

Sewing and Knitting lessons booking policy

There are a number of different types of lessons and workshops available, including Queer Sewing courses, Queer Sewing clubs, one to one lessons, and one off workshops. They all run slightly differently and I'm happy to chat about what will suit you best. I can be contacted on saffrondemenezes@gmail.com if you would like to arrange a call.

Materials and equipment

At home/workplace - students are welcome to use their own sewing machine(s) or to borrow one of mine if available, this will be agreed at the time of booking.

At public classes - there will be machines available to use (at least one for every two students) as well as scissors, pins, tape measures etc. If preferred students can provide their own machines and equipment.

Materials for toiles (mock ups/practice versions) of garments will be available. Students are responsible for buying the fabric for finished garments to suit own own taste and style. I'm happy to discuss fabrics and what might be suitable if you are unsure.

Confidentiality

It is important that lessons remain a safe space, particularly in Queer Sewing clubs and classes. For this reason anything discussed in lessons remains confidential with the following exceptions:

- I believe you or someone else is at risk of serious harm
- I hear of harm or abuse to a child
- I am ordered by a court of law
- I become aware of an act of terrorism

Liability

I am covered by professional insurance to teach sewing and knitting. My insurance certificate is available to view on request. I am not liable for any damage to the equipment of students sustained during lessons.

Missed appointments and late arrivals

The duration and frequency of lessons is dependant on your requirements and will be agreed upon booking. Should you arrive late for a lesson I will not be able to extend the lesson beyond our original scheduled ending time as I may have another client or student due.

If you need to rearrange a lesson, 24 hours' notice is required in order to arrange an alternative lesson time except in exceptional circumstances. If I am unable to keep our appointment, I will give you as much notice as I can and I will rearrange as soon as possible.

Fees

All fees are payable by bank transfer on confirmation of lesson time and are non-refundable. Receipt of payment secures your lesson time. When booking your lesson your time slot will be held for 48hours for payment to be made. If payment has not been made in this time your time slot will become available to other students/clients unless agreed otherwise.

Photography and social media

Photos of lessons and student projects helps me to get the word out about my work. I would greatly appreciate your consent to take photos in your lessons. You may, of course, withhold or withdraw your consent at any time.

Signed.....Saffron de Menezes

Signed.....(Student signature)

Student name.....

Date.....